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**HIGH PERFORMANCE MANAGEMENT PRACTICES AND
SUSTAINABILITY OUTCOMES WITHIN HIGHER EDUCATION
INSTITUTIONS**

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Abstract

As a condition for a successful accomplishment of TQM (Total Quality Management), strategy within the higher education institutions is the presence of a contemporary management especially a strong leadership. In this paper the effort to develop a universal, integral methodology for designing and implementing TQM system for higher education. The model - methodology that is implied is integral and universal, meaning that it's applicable to all higher educational institutions regardless of their nature, and the success of its usage will depend only if the integration with the informative technology is achieved together with the following: internal standardization, methods and techniques for quality improvement, system for costs analyses etc., but all of these along with continuing education and motivation of the employees. The integral methodology for designing and implementing the TQM system has a reflective contact as an outcome from the necessity of the permanent promoting of the education processes. Repetition or even a spiral one of such cycles could enable to see the assets of the usage of them thus the organization attitude towards those initiatives is being changed and depicts stimulation towards higher aims of perfection. This methodology would present a success into the implementation for improvement of the educational processes into Macedonian institution of higher education.

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Keywords: TQM system; methodology; standardization; methods and techniques for quality; system for costs analyses; education.



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1. Introduction

Globalization enables providing “European” space of the higher education in order to allocate a mutual conception of competence and increased mobility of the students and the academic staff as well (Sursock et al., 2010).

Therefore, Europe has become the crossing point in the higher education, with already set regulations and principles for common collaboration and usage of mutual outcomes.

Through the National Strategy for Development of Education in Macedonia the tendency of the state to conduct reforms in the education that would enable compatibility in the study programs, recognition of the diplomas acquired to all educational degrees in each part of Europe and increased capability for employment within the European labor market, has being offered.

The system structure for providing quality into the institutions of higher education comprehends with the regulation even though there is a huge gap between the quality management and the attitude of performing quality. Higher education institutions are aware of the necessity of redesigning the study programs profiles and the curricula quality would be depending from the obligation to reassess values, whether the study environment is tempting and etc., which all depends of the institutional leadership.

2. Literature review

TQM philosophy has been accepted in many higher educational institutions worldwide, and its usage refers to new key adjustments into the quality approach within the educational process (Ramsden, 1991; Smith, 1995; Sohail & Rajadurai, 2006; Thomas, 2002). The very first alteration refers to the establishing of processes of continuing improvement in all segments of higher educational institutions by involving of the academic staff, and the second by gratification of the needs to all users (students, teachers, Ministry of Education and Science, employments and professional bodies, the society as a whole and the international forum) together with the outcomes of the institution (Reay et al., 2010; Mitreva et al., 2016b).

2.1 What’s the core of TQM strategy?

As of the interpretation that has been provided by the European Foundation for Quality Management (Model, 2003) the significance of the total quality management (TQM) is defined as it follows: “Management strategy for flawless achievement of an institution and its outcomes” (Young Kim et al., 2010; Wongrassamee et al., 2003).

The Ministry of Education and Science of Republic of Macedonia (Cepujnoska et al., 2004) carries out its own gauge for quality efficiency within the higher education and it is usually expressed in the following manner: number of students that are completing the study programme on time with an international recognition.

The quality itself within the higher education is being accomplished through many activities as part of the education and research and includes all the factors: students and teachers (the human factor), educational technology, methods for quality assessment, equipment, premises, management, and finance,

motivation and labor market (Kivistö, 2005; Harung, 1996; Frenk et al., 2010). As for that, the quality is being evaluated through a system for providing quality within an educational institution (Mitreva & Filiposki, 2012a; Mitreva et al., 2016a; Mitreva, 2012b).

2.2 Factors for Successful Implementation of TQM Strategy within Higher

2.1.1 Education Institutions

As a condition for a successful accomplishment of the TQM strategy within the higher education institutions is the presence of a contemporary management especially a strong leadership (Ciampa, 2005). The leadership includes an initiative that comes from the top executives, consent of the academic staff, break-through of opinions, proactive working style, teamwork, training, and support during successful actions and achievements (Mitreva, 2009).

Expansion of TQM concept within the higher institutions seeks a solid social and cultural level of the environment (habits and mentality of the employees), creating an infrastructure and development of a corporative attitude into those institutions (Ishikawa, 1995; Essenko & Rothmann, 2007; Altbach & Knight, 2007; Baum, Ma & Payea, 2010).

In this paper the effort to develop a universal, integral methodology for designing and implementing TQM system for higher education through TQM principles has been presented. This methodology is to help out and produce useful directions to all institutions of higher education that tend to become “world’s class” institutions (Mitreva, 2011).

The model-methodology that is implied (Mitreva, 2011) is integral and universal, meaning that it’s applicable to all higher educational institutions regardless of their nature, and the success of its usage will depend only if the integration with the informative technology is achieved together with the following: internal standardization, methods and techniques for quality improvement, system for costs analyses etc., but all of these along with continuing education and motivation of the employees.

The integral methodology for designing and implementing the TQM system has a reflective contact as an outcome from the necessity of the permanent promoting of the education processes. Repetition or even a spiral one of such cycles could enable to see the assets of the usage of them thus the organization attitude towards those initiatives is being changed and depicts stimulation towards higher aims of perfection (Mitreva, 2012b).

This methodology would present a success into the implementation for improvement of the educational processes into Macedonian institution of higher education. It will also raise the awareness of the academic and the administrative staff regarding quality and their tendency towards the increasing contentment of the students and teachers, Ministry of Education and Science, employment and professional bodies, the society as a whole and the international forum (Taskov & Mitreva, 2015). But, without the support of the leadership and without the involvement of the academic staff, all the efforts for improvement would be in vain (Mitreva et al., 2016a).

3. Proposal for an integral methodology for designing and implementing of TQM systems within Macedonian institutions of higher education

The basic within the designing of such model is the redesign after which a new phase of education -continuous improvement, cycling the Deming's quality circle (Plan-Do-Check-Act) is followed.

The necessity of redesign/ reengineering could arouse among those institutions that are willing to abandon the traditional approach by introduction of a new one, modern approach of education and science. Both approaches are based on same postulates: competences, abilities and knowledge but all those differently implemented according the technological development of the country and the higher educational systems in it.

The integral methodology for designing and implementing the TQM system is consisted of a number of methodologies (Mitreva, 2011): Methodology for the subsystem - internal standardization; Methodology for subsystem- statistical process control (SPC); Methodology for analyzing total costs within a process; Methodology for subsystem- education; Methodology for assessment of success as of the designed and the implemented system according TQM (Figure 1).

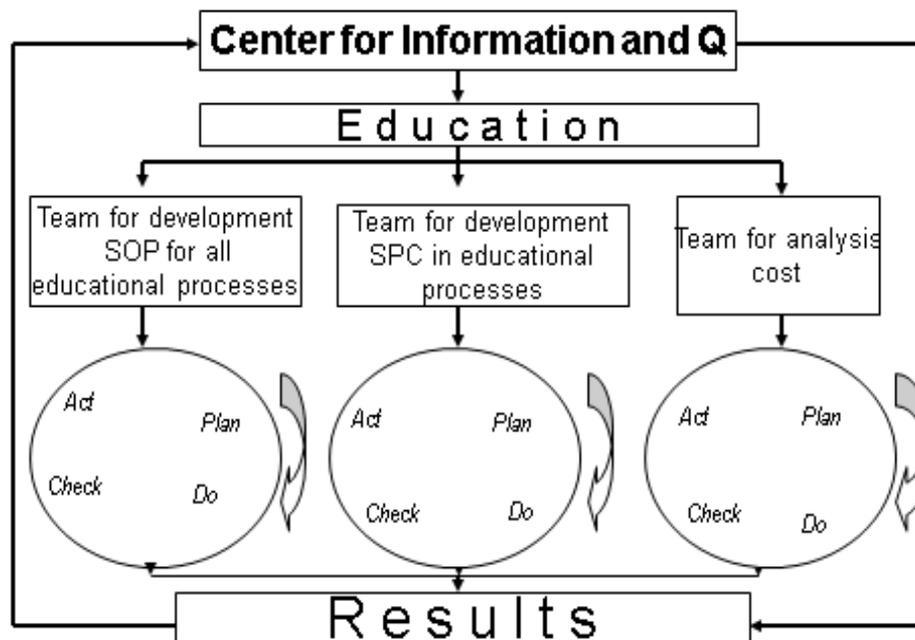


Fig. 1. Proposal for an integral methodology for designing and implementing of TQM system within the higher educational systems

3.1. Methodology for the subsystem - internal standardization

The system for quality providing into the higher education is a whole of mechanisms, activities and gauges that are being conducted into higher educational institutions in order to create a well-educated cadre, fully professionally trained and responsible for work in each societal environment.

Each institution makes own system for quality providing according the curricula field that is being cultivated and according the conditions in which this is being implemented and in the framework of the European standards for higher education.

Each higher educational institution functions according the acts through which every step of the curricula and the research activities have been defined. The acts are being adopted according the necessities of the academic staff, students or the administrative wards. The acts contain the obligations and responsibilities of each and every employee, but before all the ones regarding the senior and junior academic staff and the students within the accomplishment of the higher educational process.

The procedure of the designing and the implementing process for internal standardization is done through few steps, (Figure 2):

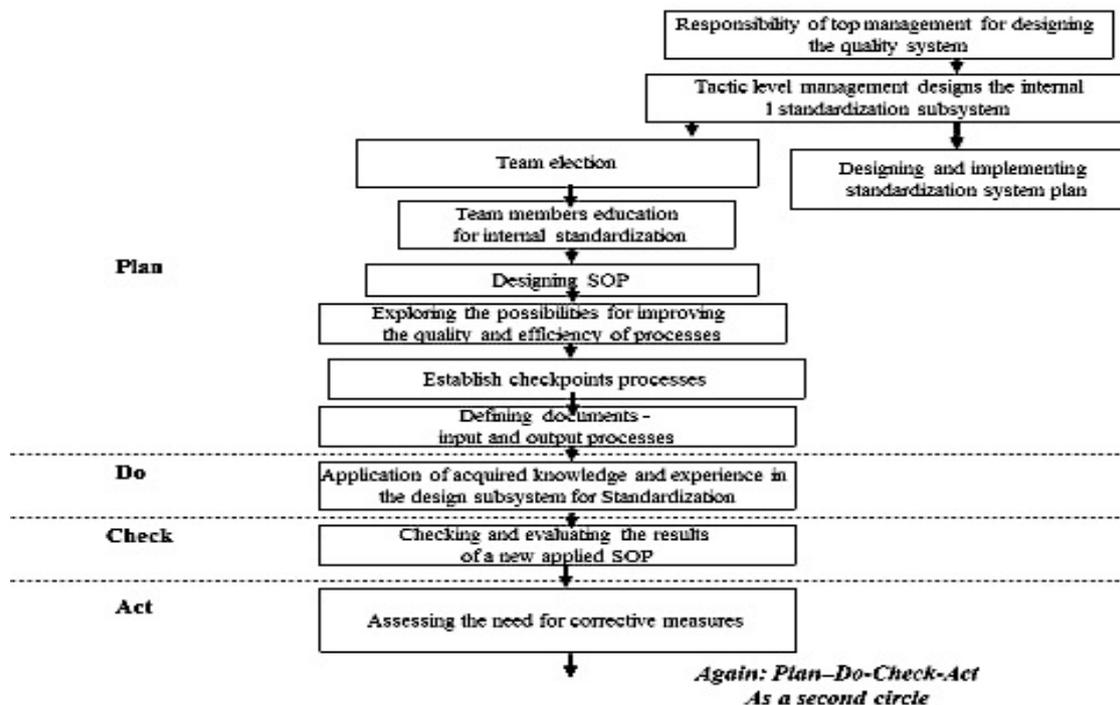


Fig. 2. Methodology for the subsystem - internal standardization within the higher educational systems

- *(Plan) 1 step:* Plan for designing and implementing of the subsystem- internal standardization.
- 2 step: Election of team members.
- 3 step: Education of the team members of the system for designing and implementation of quality providing within higher education.
- 4 step: Designing of SOP (Standard Operative Procedures) according the actual condition into the higher educational institution through preparation of a number of documents that will be useful to the employees in the higher education, the students and the society.

The best way to depict the SOP with a block diagram in which every phase of the educational process will be marked, then the people that perform the activities as well as the incoming and outgoing documentation. In this way each lack can be seen and therefore able to react immediately into the eliminating them. The block diagram is the most simple and most practical manner of describing the business process.

- 5 step: Examining the possibilities for improvement of quality and efficiency of the processes.
- 6 step: Establishing the control points of the processes where the data could be collected.
- 7 step: Defining of documents – incoming and outgoing in each process.
- *(Do) 8 step:* Usage of the gained competences and experience into the implementation of the designed subsystem for standardization?

The processes ought to be done in accordance with the provided conditions and well planned optimal exploitation of all resources. The check-up (evaluation) is organized inside the institution (self-evaluation) and out of the institution by the Evaluation Agency.

- *(Check) 9 step:* Check-up and evaluation of the outcomes of the newly implemented SOP.
- *(Act) 10 step:* Assessing the necessity of corrective gauges.

The Commission for self-evaluation is appointed to make a critical analyzing of the institution, to submit a report to the management board and then in a role of monitoring request an implementation of its their own suggestions and remarks into the problem-solving of the failures meaning to remove the obstacles into providing the planned quality.

After adopting four of the given activities in the circle of qualities they need to be used in practice though continuously. That refers to the adopting of standards, SOP and normative for all processes into the higher education and research by which the levels of possible measuring and achievement will be described.

The very first circle for providing quality is the hardest and most durable because it is linked with building the infrastructure, creating legislation, academic training for conduction of self-evaluation and external evaluation processes in a lack of professional experience towards that (Mitreva & Filiposki, 2012a).

3.2. Methodology of the sub-system- statistical process control (SPC)

Measuring quality into the educational process is done by using adequate methods and techniques by which data collecting of the current condition is being provided. According the data and information the bases level of the work indicator is being evaluated and selecting of the problems that demand a special attention.

The identifying of the fundamental problems causers for quality providing can be done thought the analyses (data checkups, implementing special methods and techniques for data analysing etc.).

The procedure for establishing the subsystem for statistical process control is done through the following activities, (Figure 3):

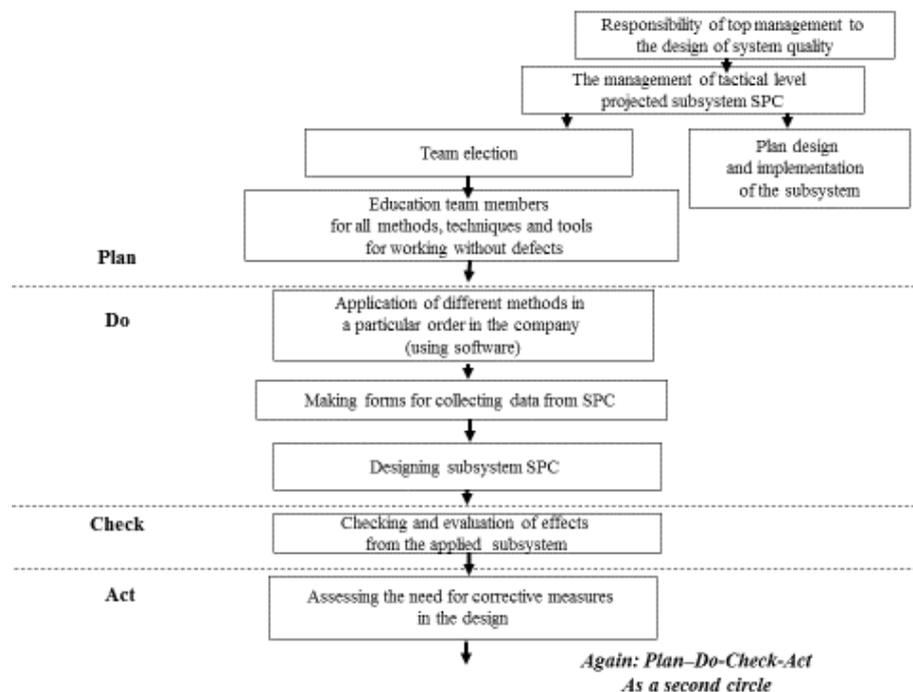


Fig. 3. Methodology of the sub-system- statistical process control (SPC) within the higher educational systems

- **(Plan) 1 step:** Plan for designing and implementing the subsystem for statistical process control.
- 2 step: Team member's selection.
- 3 step: Training of the team members on the methods and techniques for providing quality.
- **(Do) 4 step:** Application of different methods and techniques for a given task and established aim into the higher educational institution.

The usage of the software packages as a fast and easy to use is even more emphasized.

- 5 step: Preparation of forms for SPC data collection.
- 6 step: Designing a subsystem for SPC within a higher educational institution.

Within the subsystem for SPC managing in an institution the following ought to be defined:

- what needs to be controlled;
 - where will the outcomes be collected, filed and analyzed;
 - persons appointed for collecting, filing and analyzing of results;
 - manner of presentation of outcomes,
 - the path of the outcomes;
 - establishing and realization of policies for quality check-up;
 - preparation, operationalizing and realization of the plan and programme for quality check-up;
 - determining and realization of the manner, procedure and the means for quality control in education.
- (Check) 7 step: Check-up and evaluation of the effect of SPC usage.
- (Act) 8 step: Evaluation of the necessity of corrective measures within the designed SPC subsystem.

And the circle starts spinning again.

3.3. Methodology for analyzing of total costs in a given process

Management with total amount of costs is done in few steps, (Figure 4):

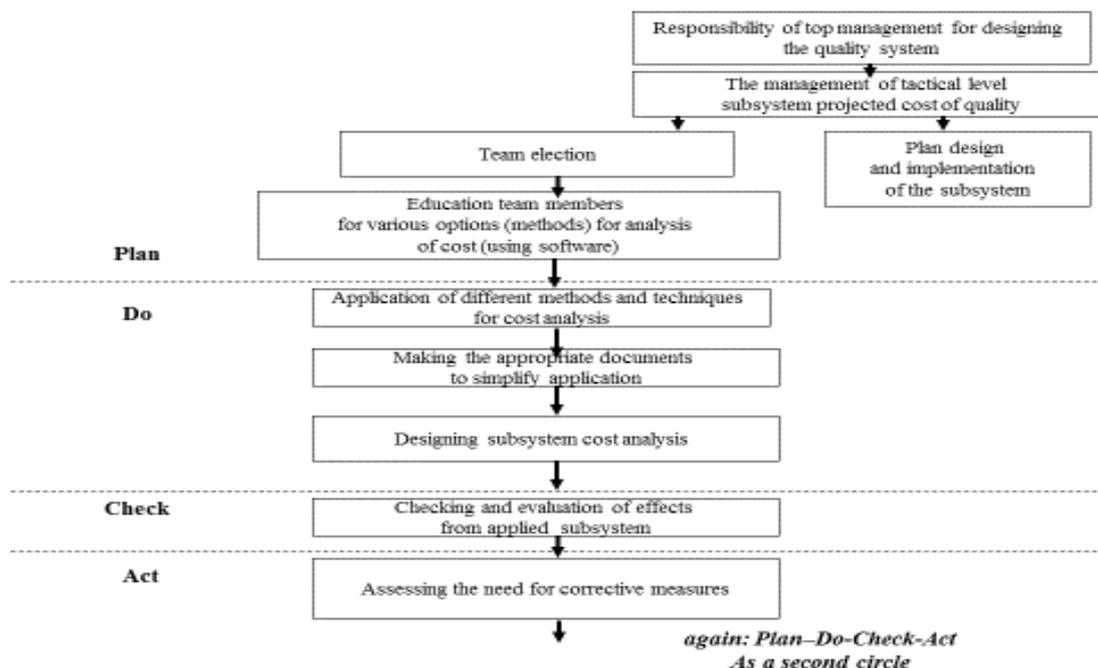


Fig. 4. Methodology for analyzing of total costs in a given process within the higher educational systems

- **(Plan) 1 step:** Plan for designing and implementing the subsystem for quality costs.
- 2 step: Selection of team members.
- 3 step: Establishing teams and their education for different possibilities (methods) for costs analyses.

Often, the software solutions for optimization of educational processes meaning a work performance with least costs are used.

- **(Do) 4 step:** Usage of different methods for analyzing of total amount of costs within a process in a higher educational institution.
- 5 step: Preparation of a proper documentation for a simplified usage of methods for costs analyses.
- 6 step: Designing a subsystem for cost analyses.
- **(Check) 7 step:** Check-up and evaluation of the effects of the implemented subsystem.
- Analysis of the outcomes is done with a revision of the starting relation of the costs of adjustment and discrepancy in the business process.
- **(Act) 8 step:** Assessment of the necessity of corrective measures.

3.4. Methodology of the subsystem- education

The system for providing TQM should not only be well designed but it is necessary to be solidly implemented into practice. Therefore, it is necessary to follow a continuous education, training of management board and well as the academic staff, training of the students and the administrative staff, through which the system for providing quality and its maintenance will be strengthening.

Planning the educational process is a task for the top management dulled to establish an education ward. This ward would have to prepare the plans and programmes in different levels for providing quality, in accordance with the functions and tasks that are being realized into an institution of higher education using the methodology and usage of Deming's circle of quality.

The education of the employees into the whole structure of the higher educational institution is aiming to gain skills and experience into the realization of the educational processes. It is in accordance with the quality demands of the educational process, legal responsibilities and adequacy criteria as well as appointing the academic staff because the quality demands an involvement of each (everyone with their own work obligations).

The educational process needs to be done through a usage of a quality circle in few steps:

In the planning phase, it is necessary to make the following steps, (Figure 5):

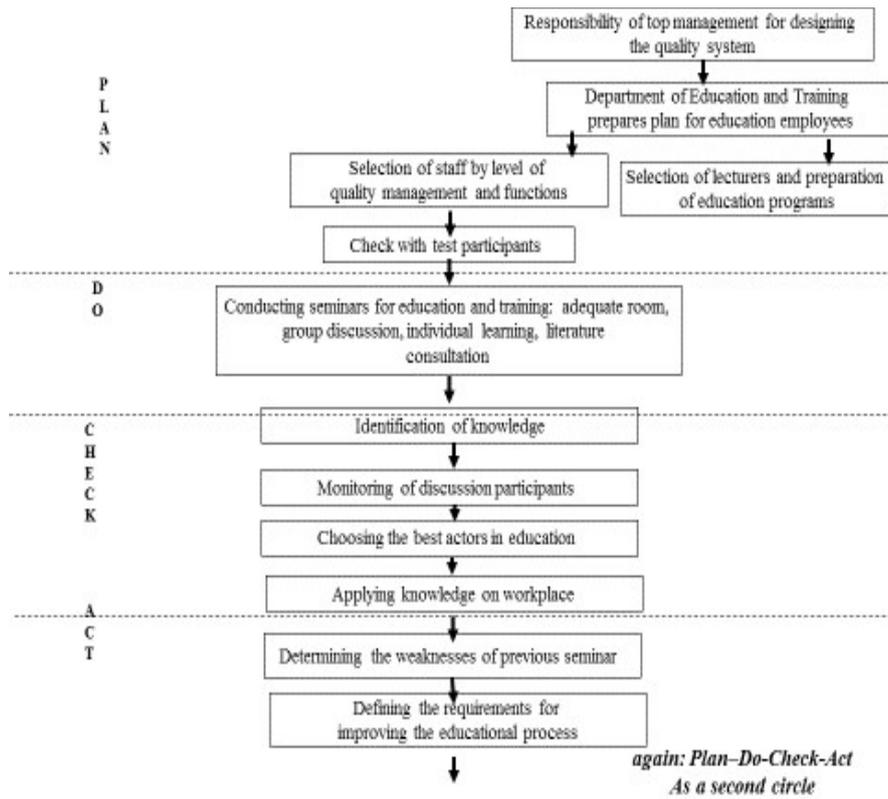


Fig. 5. Methodology of the subsystem- education within the higher educational systems

- **(Plan) 1 step:** Plan for education/training of the academic and administrative staff.
- 2 step: Election of teaching staff (experts, specialists) from the employees or externally in order to realize the training.
- 3 step: Election of participants in the training- employees from different sectors and schools/ departments.
- **(Do) 4 step:** Realization of the course.
- **(Check) 5 step:** Competence check-up.
- **(Act) 6 step:** Amending the program for education and training.

As with the new amendments, the second quality circle begins (Plan-Do-Check-Act). This working mode continues spirally in direction of a constant improvement in all functions of the work performance within a given institution of higher education.

3.5. Methodology for evaluation of the outcomes from the designed and implemented TQM system (Audit)

The aim of the fifth phase – control, is an evaluation and monitoring of the results from the previous phases. In this phase the modification of the system and the establishing of new rules, procedures and instructions, as well as other norms are being verified.

The process procedure of the check-up is done through the following activities, (Figure 6):

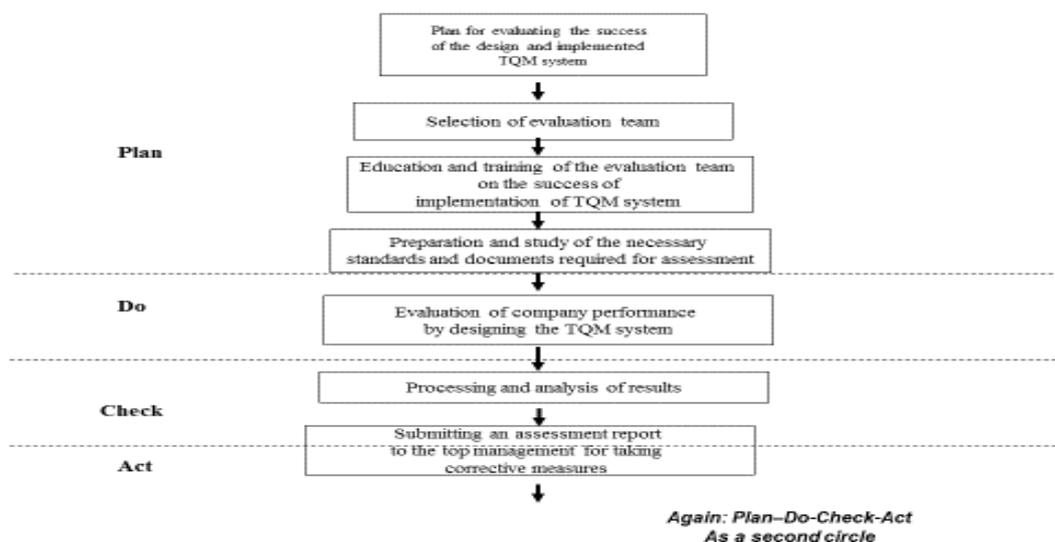


Fig. 6. Methodology for evaluation of the outcomes from the designed and implemented TQM system (Audit) within the higher educational systems

➤ **(Plan) 1 step:** Plan for evaluating the success of the designed and implemented TQM system.

2 step: Election of the evaluation board.

3 step: Training of the evaluation board.

4 step: Preparation and analyzing the needs, standards and documentation that is necessary for the assessment.

➤ **(Do) 5 step:** Evaluating the educational institution regarding the success of the designed TQM system.

➤ **(Check) 6 step:** Processing and analyses of the outcomes.

The results are to present: what have the higher educational institution achieved and the possibilities present how those results have been achieved.

➤ **(Act) 7 step:** Submitting a report from the evaluation to the top management in case of undertaking corrective measures.

The integral methodology for designing and implementing of TQM system has a feedback as a result of the necessity of permanent improvement of the educational processes.

In order for this methodology to be efficient, it is necessary to implement an information technology.

4. Conclusion

4.1 The benefits of the proposal- methodology for designing and implementing a TQM system into higher education institutions

The benefits from the methodology for designing and implementing the TQM system into higher education institutions are:

- by the usage of the internal standardization the responsibility of the academic and administrative staff improves during the accomplishment of the educational processes;
- With the usage the statistical methods and techniques of quality in education is provided;
- with the usage of the software packages the efficiency of the usage of statistical methods and techniques is being increased;
- through the analyses of costs for quality the loss can be easily controlled and therefore be reduced to minimum.

Without a dedication of the top management towards the set goals for quality of the educational process and consistency within its implementation, all those efforts will be just a simple waste of money and time which will at the same time reduce the possibility for success into a following initiative of such type. The leadership includes an initiative that comes from the top executives, consent of the academic staff, break-through of opinions, proactive working style, teamwork, training, and support during successful actions and achievements.

It should be emphasized that the benefits from the introduction of this model cannot be immediately seen as it takes more time. But this oughtn't to be a reason to give up the starting initiative because the quality is a long-term process (Kano, 1996; Yang, 2009).

The assets of the usage of such model is not only an increase of the dedication from the top management and the academic staff towards the improvement of the educational processes but achieving

a contentment of students, parents, teachers and the society which will further on serve as a moving power for continuous improvements (Taskov & Mitreva, 2015; Tabellini, 2010).

Yet, the conclusion remains that there is a clear determination of the Macedonian higher educational institutions regarding the care and the responsibility to provide and promote the quality in education and as a result the interest for cooperation among the universities in the country and Europe has increased as well.

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